

STATEMENT OF EXECUTIVE DECISIONS

Tuesday, 24th September, 2019

The decisions summarised below were taken by the Executive at the above-mentioned meeting and, subject to the call-in procedure referred to in Overview and Scrutiny Procedure Rule 17 and to the Notes at the end of this document, shall have effect five working days after the meeting. Details of any recommendations to Council are also included for completeness.

Members of the Executive

Chairman:

Councillor Caroline Reeves (Leader of the Council and Lead Councillor for Sustainable Transport, Transformation & Regeneration, Economic Development, Governance)

Vice-Chairman:

Councillor Fiona White (Deputy Leader of the Council and Lead Councillor for Safeguarding, Inclusion, Public Safety, Community Safety, Vulnerable Families) *

Councillor Joss Bigmore, (Lead Councillor for Finance and Asset Management, Customer Service)*

Councillor Angela Goodwin, (Lead Councillor for Housing (social and affordable), Homelessness, Access and Disability)*

Councillor David Goodwin, (Lead Councillor for Licensing, Parking, Refuse, Recycling)*
Councillor Jan Harwood, (Lead Councillor for Planning, Planning Policy, Housing Delivery through planning)*

Councillor Julia McShane, (Lead Councillor for Health & Wellbeing, the Voluntary Sector, Grants Panel, Play Strategy, Project Aspire)*

Councillor Pauline Searle, (Lead Councillor for Arts, Parks and Countryside)

Councillor James Steel, (Lead Councillor for Leisure, Heritage and Tourism)*

Councillor John Rigg, (Deputy Lead Councillor for Sustainable Transport, Transformation and Regeneration and Economic Development)*

*Present

Councillors also in attendance:

Cllr Angela Gunning

Cllr Susan Parker

Cllr Ramsey Nagaty

Cllr Patrick Sheard

**Agenda
Item No.**

**Officer(s) to
action Item**

1. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of the Chairman, Councillor Caroline Reeves, and Councillor Pauline Searle.

2. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTEREST

There were no disclosures of interest.

3. MINUTES

The Executive approved, as a correct record, the minutes of the meeting held on 27 August 2019. The Vice-Chairman, as the person presiding at the meeting, signed the minutes.

4. LEADER'S ANNOUNCEMENTS

The Deputy Leader, as Chairman, set out the new responsibilities of lead councillors as follows:

Cllr Caroline Reeves, Leader of the Council and Lead Councillor for the Environment and Sustainability, Transformation, Sustainable Transport, Economic Development and Governance.

Cllr Fiona White, Deputy Leader of the Council, Lead Councillor for Personal Health, Safety and Wellbeing.

Cllr Joss Bigmore, Lead Councillor for Finance and Assets, Customer Services.

Cllr Angela Goodwin, Lead Councillor for Housing, Access and Disability

Cllr David Goodwin, Lead Councillor for Waste, Licensing and Parking

Cllr Jan Harwood, Lead Councillor for Planning, Regeneration and Housing Delivery

Cllr Julia McShane, Lead Councillor for Community Health, Support and Wellbeing

Cllr John Rigg, Lead Councillor for Major Projects

Cllr Pauline Searle, Lead Councillor for Countryside, Rural life, and the Arts

Cllr James Steel, Lead Councillor for Tourism, Leisure and Sport

5. GUILDFORD MUSEUM

Decision:

That the Executive:

Paul Bassi

- (1) Approves the revised scope of the project
- (2) Approves the Funding Strategy and appointment of fundraisers to implement the strategy
- (3) Delegates authority to adopt policies required for the Museum

Accreditation to the Director of Environment in consultation with the Lead Councillor.

- (4) Confirms its support for the applications to National Lottery Heritage Fund (NLHF) and other funding bodies as they arise.
- (5) Authorises the Director of Environment to prepare an asset disposal strategy for Castle Cottage and 39 Castle Street (Victorian School Room) and to ring-fence the capital receipts from the disposal to pay for the museum redevelopment.
- (6) Approves the establishment of a registered charity to facilitate fundraising and receive donations from Trusts and other funders

The Executive further

Recommend to Council (8 October 2019):

- (1) That a capital supplementary estimate of £11.8million to be funded by external grants and contributions from NHLF and other private trusts and donors as per the funding strategy, be approved.
- (2) That the Council agrees to underwrite the non-NHLF fundraising target of £7.8million and notes the risks associated with doing this as set out in paragraph 8.16 of this report, in particular to agree that if there is a shortfall in external funding then the Council will need to fund it from general fund borrowing and find additional service savings in order to fund the borrowing costs.

Reason:

To inform the Executive of the work undertaken since March 2019, enable the museum to gain re-accreditation and explain the next steps with regards to fund raising, architectural and technical designs, audience development programme and Planning.

Alternative options considered and rejected by the Executive:

- A. Business as Usual (do nothing)
- B. Undertake minimal refurbishment of the existing project within existing capital budget
- C. Deliver a phased project which still requires external match funding but much reduced scale of offer.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

6. STOKE PARK MASTERPLAN: A STRATEGY FOR DELIVERY

Decision:

- (1) That the proposed design brief for the Stoke Park masterplan be approved.
- (2) That the strategy for delivery be approved
- (3) That a general fund supplementary revenue estimate of £380,000 for the purpose of funding professional fees to provide the necessary technical expertise and officer resource to deliver the Stoke Park masterplan be approved and funded as follows:

Paul Stacey

- £194,000 from the Masterplan Reserve and
- £186,000 from the New Homes Bonus Reserve

(4) That the Director of Environment, in consultation with the Lead Councillor for Arts, Parks and Countryside, be authorised to take all necessary steps to produce the Stoke Park masterplan for public consultation.

Reason:

To enable the delivery of the Stoke Park masterplan to be resourced and progressed.

Alternative options considered and rejected by the Executive:

Do nothing.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

7. GUILDFORD TOWN CENTRE VIEWS SUPPLEMENTARY PLANNING DOCUMENT

Decision:

(1) That the Guildford Town Centre Views Supplementary Planning Document, as set out as **Appendix 1** to this report, be adopted as a Local Development Document.

Stuart
Harrison

(2) That the Director of Planning and Regeneration be authorised, in consultation with the appropriate Lead Councillor, to make such minor alterations to improve the clarity of the adopted Supplementary Planning Document as she may deem necessary.

Reasons:

- To enable the adoption of the SPD as a Local Development Document and will add weight to this guidance as a material consideration in the assessment of planning applications.
- To allow for minor modifications to the SPD should they be necessary prior to publication.

Alternative options considered and rejected by the Executive:

To not adopt the SPD.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

8. REVIEW OF JOINT ENFORCEMENT TEAM

Decision:

That the Joint Enforcement Team be made permanent and that opportunities be explored to expand the team as part of the Future

Chris
Wheeler

Guildford work programme.

Reason:

To continue the work of the JET and seek to expand capacity within the Future Guildford programme to address enforcement issues and other anti-social behaviour the Council considers is important to residents.

Alternative options considered and rejected by the Executive:

- i) Cease the JET
- ii) Temporarily extend the team

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

9. TIMETABLE OF COUNCIL AND COMMITTEE MEETINGS 2020-21

Recommend (to full Council on 8 October 2019):

That the proposed timetable of Council and Committee meetings for the 2020-21 municipal year, as set out in Appendix 1 to the report submitted to the Executive, be approved.

John
Armstrong

Reason:

To assist with the preparation of individual committee work programmes.

10. SURREY LEADER'S GROUP - NOMINATIONS FOR APPOINTMENT TO OUTSIDE BODIES

That no nomination be submitted.

John
Armstrong

Reason:

As no councillor nominations were received to be considered by the Surrey Leaders' Group.

11. EXCLUSION OF THE PUBLIC

Executive decided:

That under Section 100A(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for consideration of the business contained in agenda item 12 on the grounds that it involved the likely disclosure of exempt information, as defined in paragraphs 1 and 4 of Part 1 of Schedule 12A to the Act.

12. ASH ROAD BRIDGE - FUNDING REPORT

#Decision:

1. The Executive considered all the options in the committee report and agreed to accept the grant from Homes England as set out in Option1, but to proceed with Options 1 and 2 if necessary.
2. To transfer £600,000 from the provisionally agreed HIF funding from the provisional to the approved capital programme to

- complete the pre-construction phase due to increasing costs associated with the increasing complexity of the Scheme-
3. To authorise the Director of Planning and Regeneration, in consultation with the Lead Councillor(s), to progress the Scheme from planning permission stage to preconstruction and to engage with suppliers to continue implementation of the Scheme as outlined in the report.

Reason for Decision:

To enter into an agreement for the Housing Infrastructure Fund with Homes England in connection with a major project.

Reasons for urgency:

Homes England placed a deadline of 30 September 2019 on the Council accepting a funding agreement. Specific terms attached to the funding agreement were only received on 5 September 2019 and the final closing date for LEP Expressions of Interest was 29 August 2019. It was only after this date that the Council was able to confirm that there is no LEP funding for this project. It could not therefore have been foreseen that a report to the Executive would be required on 24 September 2019 with notice of intention to make the key decision in private session given 28 days in advance.

Alternative options considered and rejected by the Executive:

The executive agreed not to proceed with Options (a), (b) and (c).

Details of any conflict of interest declared by the acting Leader or lead councillors and any dispensation granted:

None

NOTES:

- (a) Any decision marked “#” means that the item was deemed by the Managing Director and agreed by the Executive and Chairman of the Overview and Scrutiny Committee to be a matter of urgency for the reason indicated and, in accordance with Overview and Scrutiny Procedure Rule 17 (h), such decision takes effect immediately and is therefore *not* subject to the call-in procedure.
- (b) The call-in procedure is as follows:
 - (i) the Chairman of the Overview and Scrutiny Committee; or
 - (ii) a minimum of five members of the Councilmay require that a decision be referred to the Overview and Scrutiny Committee for review.
- (c) Councillors wishing to exercise their right to call-in a decision taken by the Executive must give notice in writing to the Democratic Services Manager. The reason for a councillor calling-in a decision shall accompany any such request and must meet one of the following criteria:
 - (a) that there was insufficient, misleading or inaccurate information available to the decision-maker;
 - (b) that all the relevant facts had not been taken into account and/or properly assessed;
 - (c) that the decision is contrary to the budget and policy framework and is not covered by urgency provisions; or
 - (d) that the decision is not in accordance with the decision-making principles set out in the Constitution.

Such notice should be marked for the attention of John Armstrong who can be contacted by e-mail on john.armstrong@guildford.gov.uk

- (d) On receipt of a call-in request, the Monitoring Officer will decide, in consultation with the chairman of the Overview and Scrutiny Committee, whether it is valid and will notify the councillors concerned accordingly.
- (e) In the case of a valid call-in, the decision shall be referred to a special Call-in meeting of the Overview and Scrutiny Committee, which shall be held within 21 days of the decision on validity referred to in paragraph (d) above.
- (f) A decision marked with an asterisk denotes that the matter is a “Key Decision” which is defined in the Council’s Constitution as an executive decision:
 - (i) which is likely to result in significant expenditure or savings (of at least £200,000) having regard to the budget for the service or function to which the decision relates; or
 - (ii) which is likely to have a significant impact on two or more wards within the Borough.